



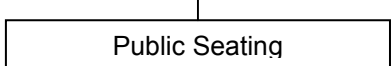
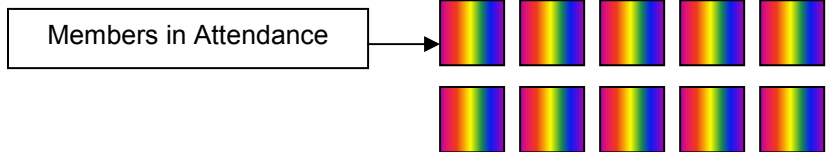
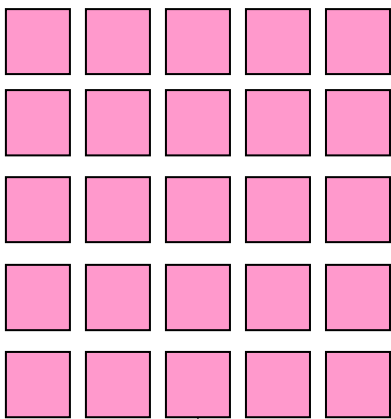
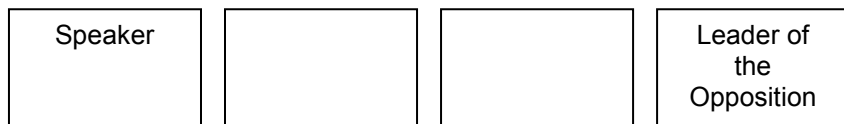
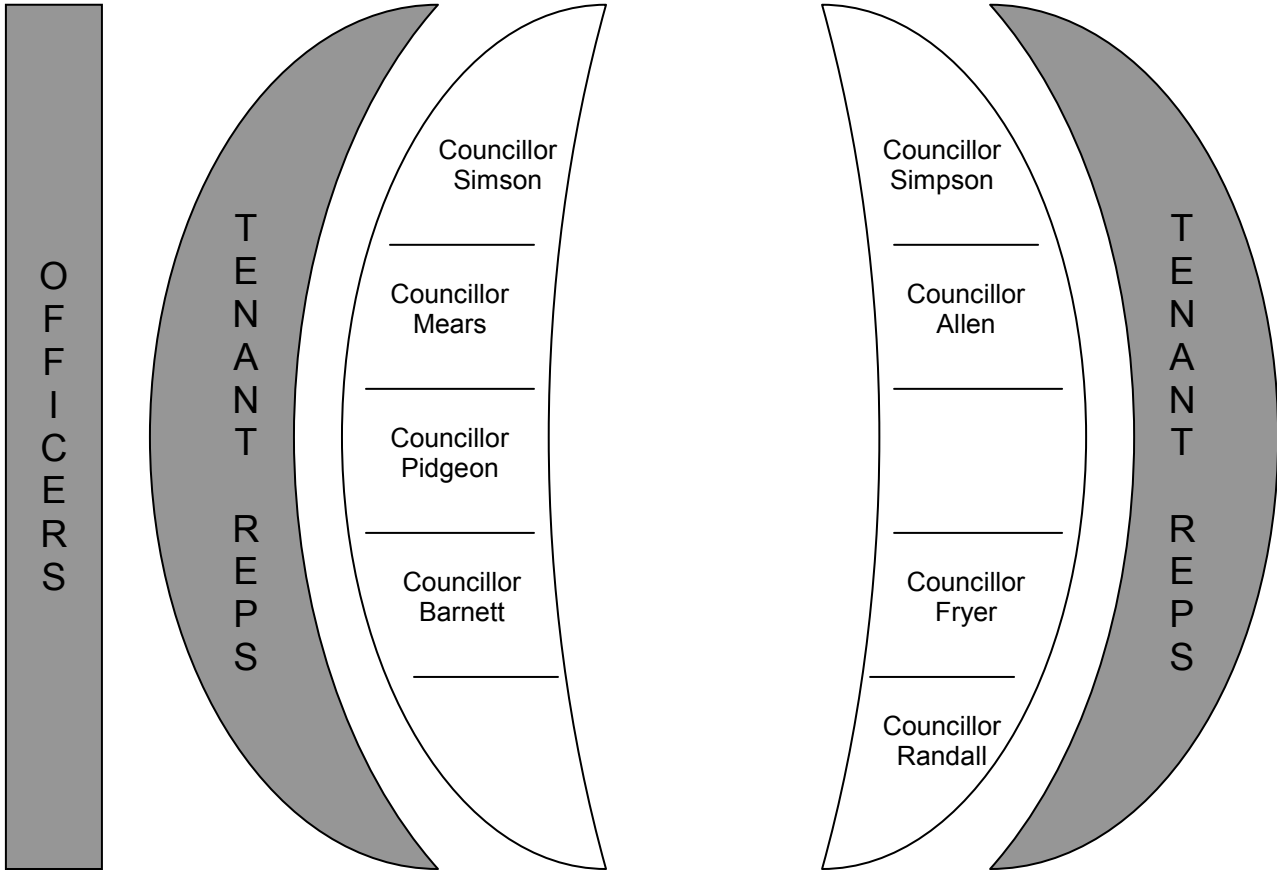
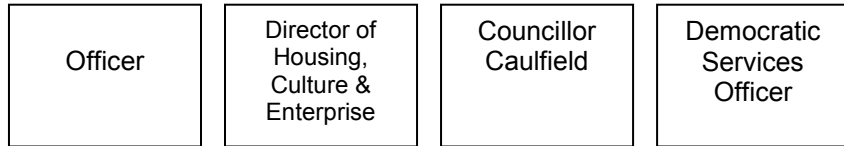
**Brighton & Hove
City Council**

Housing Management Consultative Committee

Title:	Housing Management Consultative Committee
Date:	14 June 2010
Time:	3.00pm
Venue:	Council Chamber, Hove Town Hall
Members:	Councillors: Caulfield (Chairman), Allen, Barnett, Fryer, Mears, Pidgeon, Randall, Simpson (Opposition Spokesperson) and Simson
Contact:	Caroline De Marco Democratic Services Officer 01273 291063 caroline.demarco@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p>FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

Democratic Services: Meeting Layout



Tenant Representatives:

Stewart Gover, North & East Area Housing Management Panel

Ted Harman, Brighton East Area Housing Management Panel

Heather Hayes, North & East Area Housing Management Panel

John Stevens, Central Area Housing Management Panel

Pat Miles, West Hove & Portslade Area Housing Management Panel

David Murtagh, Brighton East Area Housing Management Panel

Beryl Snelling, Central Area Housing Management Panel

Beverley Weaver, West Hove & Portslade Area Housing Management Panel

Muriel Briault, Leaseholder Action Group

Tom Whiting, Sheltered Housing Action Group

Colin Carden, Older People's Council

John Melson, Hi Rise Action Group

Barry Kent, Tenant Disability Network

AGENDA

1. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.

2. MINUTES OF THE PREVIOUS MEETING

1 - 8

Minutes of the meeting held on 10 May 2010 (copy attached).

3. CHAIRMAN'S COMMUNICATIONS

4. CALLOVER

5. PETITIONS

No petitions have been received by the date of publication.

6. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 7 June 2010)

No public questions have been received by the date of publication.

7. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 7 June 2010)

No deputations have been received by the date of publication.

8. LETTERS FROM COUNCILLORS

No letters have been received.

9. WRITTEN QUESTIONS FROM COUNCILLORS

No written questions have been received.

10. RESPONSE TO THE CONSULTATION DOCUMENT FROM DCLG: COUNCIL HOUSING: A REAL FUTURE 9 - 22

Report of the Director of Finance & Resources and the Director of Housing, Culture & Enterprise (copy attached).

Contact Officer: Sue Chapman Tel: 29-3105
Ward Affected: All Wards;

11. HOUSING MANAGEMENT SERVICE IMPROVEMENT PLAN UPDATE 23 - 54

Report of Director of Housing, Culture & Enterprise (copy attached).

Contact Officer: Diane Hughes Tel: 01273 293841
Ward Affected: All Wards;

12. TENANT HANDBOOK REVIEW 55 - 114

Report of Director of Housing, Culture & Enterprise (copy attached).

Contact Officer: Diane Hughes Tel: 01273 293841
Ward Affected: All Wards;

13. CONSULTATION DRAFT OF RESIDENT INVOLVEMENT STRATEGY 115 - 154

Report of Director of Housing, Culture & Enterprise (copy attached).

Contact Officer: John Austin-Locke Tel: 29-1008
Ward Affected: All Wards;

14. RESIDENT INVOLVEMENT IN THE 2010 ANNUAL REPORT TO COUNCIL TENANTS AND LEASEHOLDERS 155 - 160

Report of Director of Housing, Culture & Enterprise (copy attached).

Contact Officer: Michelle Jenkins Tel: 01273 296271
Ward Affected: All Wards;

15. GROUNDS MAINTENANCE UPDATE 161 - 164

Report of Director of Housing, Culture & Enterprise (copy attached).

Contact Officer: *Graham Page*
Ward Affected: *All Wards;*

Tel: 01273 293354

**16. HOUSING MANAGEMENT PERFORMANCE REPORT - END OF YEAR 165 - 180
(AND QUARTER 4)**

Report of Director of Housing, Culture & Enterprise (copy attached).

Contact Officer: *John Austin-Locke*
Ward Affected: *All Wards;*

Tel: 29-1008

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Caroline De Marco, (01273 291063, email caroline.demarco@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Friday, 4 June 2010